



Montague Area Public Schools

4882 Stanton Blvd. – Montague, MI 49437 – Telephone: 231-893-1515 – Fax: 231-894-6586

REQUEST FOR BID Montague Area Public Schools Cargo Van for Food Service Program

Montague Area Public Schools is seeking bids from qualified vendors to provide a Ford Transit Cargo Van for our Food Service program. The minimum specifications are listed below:

PRODUCT

1. The van will be a new 2025 model
2. The van will be equipped with
 - a. 250 Low-roof Cargo Van AWD
 - b. 130” Wheelbase
 - c. HD Towing package
 - d. Fixed Rear Door Glass
 - e. Trailer Brake Controller
 - f. Vinyl Front and rear Floor covering
 - g. Metallic Blue
 - h. Cargo Tie-down hooks
3. Alternatives will be considered to meet delivery guideline

ADDITIONAL INFORMATION

1. All specifications are stated as minimum specifications. Any deviation from the specifications as listed must be submitted in writing.
2. Vehicle must be available for delivery by June 1, 2025
3. Bids shall be binding until March 17, 2025
4. All purchases are exempt from all taxes, including state and federal.
5. The Board of Education reserves the right to reject any and all bids, waive any irregularities in bidding and is not bound to accept low bid.
6. The Board of Education will approve the winning bid at their March 10, 2025 Board Meeting.

BID INSTRUCTIONS

1. Bids are due in the Central Business Office by 1:00 p.m. on Tuesday, February 25, 2025.
2. Bids can be delivered or mailed to:
Montague Area Public Schools
Attn: Stacey Brown
Re: Food Service Van Bid
4882 Stanton Blvd.
Montague, MI 49437
3. All bids must meet or exceed all the specifications contained herein. Bids must be submitted on the attached form and be signed by an authorized company agent.

4. Bid documents to be returned:
 - a. One signed copy of the bid form
 - b. One signed copy of the Familial Disclosure Statement
 - c. One signed copy confirming compliance with the Iran Economics Sanctions Act
 - d. Dealer provided document listing detailed specifications and options included in the quote

Any questions should be referred to Stacey Brown, Director of Business Affairs at browns@mapsk12.org no later than 3:00 p.m. on February 21, 2025.

BID FORM

Company Name: _____

PROJECT: Cargo Van for Food Service Program

SIGNATORY AUTHORITY: The undersigned certifies they are an authorized agent of the bidding entity, and legally able to bind the bidding entity to the terms, conditions and responsibilities of this, and all referenced bid documents.

Vehicle Make/Model: _____

Price: _____

Name (please print): _____

Signature: _____

Title: _____

Date: _____

Contact Information:

Phone(s): _____

Email: _____

Company Address: _____

Familial Disclosure Statement

In accordance with Section 1267 of Michigan Revised School Code this sworn and notarized statement of an authorized representative, discloses any familial relationship between the owner and/or any employee of the Bidder, and any member of the project Owner’s governing Board(s) or Superintendent(s). The law does not preclude bidders from submitting bids or a Board of Education from approving a bid with a familial relationship. The law requires the notification to allow Board members and the Superintendent to avoid recommending or voting on a conflict of interest.

The following are members of the Board for Montague Area Public Schools:

Brent Raeth **Cindy Francis** **Scott Beishuizen** **Joel Smith**
Emily Fullmer **Amanda Dahl** **Karen Neubauer**

The bidder must check one of the following:

____ No, there is not a familial relationship between the Owner or any employee of the Bidder and any member of the Montague Area Public Schools Board.

____ Yes, there is a familial relationship between the Owner or an employee of the Bidder and a member of the Montague Area Public Schools Board.

<u>Owner/Employee</u>	<u>Board Member</u>	<u>Relationship</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

BIDDER:

Name of Company _____

Name of Representative _____

Signature _____

Date _____

NOTARY:

Subscribed and sworn this ____ day of

_____, 2025.

Notary Signature _____

Notary Public, State of _____

County of _____

My Commission expires _____

IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of _____ (the “Bidder”), pursuant to the compliance certification requirement provided in the Montague Area Public Schools (the “School District”) Request for Proposals for the Cargo Van for the Food Service Program at Montague Area Public Schools (the “RFP”), hereby certifies, represents and warrants that the Bidder (including officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Bidder is awarded a contract/purchase order as a result of the aforementioned RFP, the Bidder will not become an “Iran linked business” at any time during the course of performing the Work or any services under the contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract/purchase order or proposed contract for which false certification was made, whichever is greater, the cost of the School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal three (3) years from the date it is determined that the person has submitted the false certification.

BIDDER:

NOTARY:

Name of Company_____

Subscribed and sworn this ____day of

Name of Representative_____

_____, 2025.

Signature_____

Notary Signature_____

Date_____

Notary Public, State of _____

County of _____

My Commission Expires_____