

**Montague Area Public Schools
Board of Education
Minutes**

Minutes of the regular Board meeting held on January 13, 2025

The regular Board meeting of the Board of Education was called to order at 6:00 p.m. in the MHS CAT Lab by Michelle Pulver.

Members Present: Raeth, Neubauer, Smith, Beishuizen, Fullmer, Francis, Dahl

Members Absent: none

Others Present: Jeffrey Johnson, Michelle Pulver, Stacey Brown, Sandie Lundquist, Jen Stoneman, Jim Perreault, Christy Thommen, and other staff and community members.

Appoint Secretary Pro-Tem – Michelle Pulver

Motion by: Beishuizen

Seconded by: Dahl

To appoint Michelle Pulver as Secretary Pro-Tem.

All voted yes – motion carried (7-0)

The Oath of Office was administered to Cindy Francis and Emily Fullmer.

Approval of Agenda

Motion by: Smith

Seconded by: Dahl

To approve the agenda as presented.

All voted yes – motion carried (7-0)

Public Comment Portion of the Meeting: None

Election of Officers

Motion by: Francis

Seconded by: Beishuizen

To elect Brent Raeth as President, Joel Smith as Vice President, Cindy Francis as Secretary, and Amanda Dahl as Treasurer of the MAPS School Board for the 2025 calendar year.

All voted yes – motion carried (7-0)

Adoption of Meeting Schedule

Motion by: Beishuizen

Seconded by: Neubauer

To adopt the following dates for regularly scheduled Board meetings for the 2025 calendar year: February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8 and January 12, 2026 held in the MHS Cat Lab at 6:00 p.m.

All voted yes – motion carried (7-0)

Adoption of Bylaws

Motion by: Smith

Seconded by: Beishuizen

To adopt the current bylaws for the 2025 calendar year with the right to review and revise other bylaws.

All voted yes – motion carried (7-0)

Appoint Key Board Member for MASB and MAISD Liaison

Motion by: Beishuizen

Seconded by: Smith

To appoint Brent Raeth as Key Board Member for MASB and MAISD Liaison, with Joel Smith as alternate.

All voted yes – motion carried (7-0)

School Attorneys

Motion by: Beishuizen

Seconded by: Dahl

To appoint Thrun Law Firm, P.C. and Smith, Haughey, Rice, & Roegge as school attorneys for the 2025 calendar year.

All voted yes – motion carried (7-0)

District Auditors

Motion by: Dahl

Seconded by: Francis

To appoint Vredeveld Haefner LLC as district auditors for the 2025 calendar year.

All voted yes – motion carried (7-0)

Depositories

Motion by: Beishuizen

Seconded by: Smith

To approve Shelby State Bank, Fifth Third Bank, and the Michigan School District Liquid Asset Fund as depositories.

Voted yes – 6, Abstain – Dahl, motion carried (6-0)

Electronic Transfer Officer

Motion by: Beishuizen

Seconded by: Dahl

To approve the Director of Business Affairs, Stacey Brown, as the Electronic Transfer Officer in accordance with NEOLA policy 6144.

All voted yes – motion carried (7-0)

District Credit Cards

Motion by: Beishuizen

Seconded by: Neubauer

To approve the following employees as authorized to use district credit cards to conduct district business: Superintendent, Director of Business Affairs, Building Principals, Director of Operations, Transportation Director, Mechanic/Transportation Assistant, Technology Director, Food Service Director, Maintenance Coordinator, Administrative Assistant to the Superintendent, Building Administrative Secretaries and High School Assistant Principal/Athletic Director.

All voted yes – motion carried (7-0)

Committee Appointments

Motion by: Beishuizen

Seconded by: Dahl

To approve the committee assignments as presented:

Employee/Community Relations: Francis, Neubauer, Raeth

Finance: Dahl, Fullmer, Raeth

Building and Site: Beishuizen, Francis, Dahl

Policy: Neubauer, Fullmer, Smith

Superintendent Evaluation: Smith, Francis, Neubauer

All voted yes – motion carried (7-0)

Approval of the Consent Agenda

Motion by: Smith

Seconded by: Beishuizen

To approve the following consent agenda:

- a) Appointment of Administrative Assistant to the Superintendent as Deputy Secretary of the Board.
- b) Appointment of Administrative Assistant to the Superintendent as designee for posting public notices, meeting dates, and election dates.
- c) Appointment of Director of Business Affairs as Deputy Treasurer of the Board.
- d) Authorization for the Superintendent or Board Treasurer to enter into contractual agreements with external funding sources or agencies, provided that the agreement or program has been communicated to the Board before the contract is finalized.
- e) Designation of authority to permit the Board President and Secretary or any officers of the Board in the absence of either the President or Secretary to authorize purchase, sale, or transfer of property or borrowing of funds by signature if the question has previously been brought before the Board and approved.
- f) Appointment of Krista Hams and David Erickson as the Title IX Coordinators.
- g) Authorize EduStaff to be our third-party employer for off-staff coaches and substitute teachers.
- h) Approval of minutes from the December 9, 2024 regular and closed meetings.
- i) Approval of expenditures for a total of \$716,895.43: General Fund \$260,117.36; Food Service \$69,567.46; Technology and Safety Fund \$8,151.00; Activity Fund \$5,988.38; 2015 Series B Bond Refunding \$500; 2019 Debt Refunding \$120.34; Capital Projects \$355,679.32; Sinking Fund \$16,771.57
- j) Resignations:
Mary Todd-RRO Cook Aide, Christa Sterling-MACC At Risk Aide

All voted yes – motion carried (7-0)

Reports

Board Recognition:

Representatives from the MTEA, MESPA, and the administrators presented gifts to the Board of Ed in recognition of Board Appreciation Month.

Principal Meaningful Minute:

Building principals thanked the Board for their work. Each principal provided updates on recent events in their respective buildings, highlighting student achievements, curriculum developments, extracurricular activities, staff recognition, leadership training, and the recent Christmas holiday activities organized for students.

Mr. Johnson shared:

- recognition of the Board by presenting certificates to each of them
- new hire – Grace Covell, who will work as a high school cook aide

- legislative updates regarding Title IX, safety and security, and health insurance

New Business

Online MASB Classes

Motion by: Dahl

Seconded by: Smith

To approve Cindy Francis's enrollment in MASB's online classes: 108-Navigating Legislative Processes, 232-Communicating Effectively in Difficult Times, 223-Parliamentary Procedures, all provided by MASB.

All voted yes – motion carried (7-0)

Adjourn

Motion by: Francis

Seconded by: Dahl

All voted yes – motion carried (7-0)

January 13, 2025 regular Board meeting adjourned at 6:45 p.m.

Respectfully Submitted,



Michelle Pulver, Recording Secretary



Cindy Francis, Board Secretary