

# Montague Area Public Schools

## Emergency Drill Documentation Form

School Year 19-20

Reporting School: NBC Middle School

Drill # For The School Year: 2/5

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### Type of Drill:

- Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  
 Tornado Safety Drills (2 required in the school year; 1 must be held in March)  
 Lock Down (3 required; 1 before December 1 & 1 after January 1)
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### Time of Drill:

\*At least one drill is required to not be during class time.

- During class time  
 In between classes/during class changes\*  
 Recess or lunch time\*  
 Other time when a significant number of the students are gathered but not in the class room\*
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Date of Drill: 09/26/2019 Time of Drill: 10:00

Time Required to Evacuate/Shelter/Secure: 68 seconds Total Number of Participants: 389

Remarks/Observations: everyone exited in a smooth and timely fashion.

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Name of School Principal (or designee): Jim Perreault Title: Principal  
(if not conducted by Principal)

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If the drill was coordinated with agencies such as Law Enforcement, Fire Department, or Emergency Management Coordinator, list agency, name, title here.

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_

Agency: \_\_\_\_\_ Name: \_\_\_\_\_ Title: \_\_\_\_\_